



**LEGACY GYMNASTICS ACADEMY, INC.
EMPLOYMENT APPLICATION**

Position Desired

Position Desired (give exact title): _____ Pay expected: _____

Personal Information

Last Name: _____ First Name: _____

Street Address: _____ Apt. #: _____

City: _____ State/Zip: _____

Home Phone: () _____ Alternate Phone: () _____ Work Phone: () _____

Social Security No.: _____ Email: _____

Do you currently hold
A valid TX Driver's License? Yes No

Do you own a car or have a dependable means of transportation? Explain. _____

Are you 18 years of age or older? Yes No If no, state your date of birth: _____

If hired, can you provide evidence of your legal right to work in the USA? Yes No

Do you have any relatives employed by the Legacy Gymnastics Academy? Yes No

Have you ever previously applied for, worked with, or been employed by, the Legacy
Gymnastics Academy? Yes No

If yes, when and for/in what position? _____

Available to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

The safety of our students is a top priority. Teaching physical skills to children requires quick movements and spotting and lifting heavy children, sometimes in awkward positions. Also, a necessary part of the job includes moving and adjusting gymnastics apparatus that may be considerably heavy. Do you have any injuries or conditions which could limit your ability to safely perform the duties required for the position you applied for? Yes No
If yes, please describe in detail:

The Legacy Gymnastics Academy, Inc. complies with the Fair Employment and Housing Act and all other disability laws. We are an equal opportunity employer and will consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform all essential functions, unless accommodation would cause undue hardship.

Education and Training

High School

Name of School _____ Location _____ Did you graduate _____ ?
 Yes No GED/equiv _____

College/University

Name of School _____ Location _____ Degree/Major: _____ graduate (Y/N)? _____

Certificates/Licenses/Skills

Please check or list relevant certifications and or memberships:

_____ Lifeguard _____ USAG Safety Certification
_____ CPR Certification _____ USAG Professional Member
_____ First Aid _____ Other: _____

Experience

List your most recent employment experience first and account for all relevant experience during the last five years, including volunteer experience. Attach additional pages as needed. You may attach your resume or job-related certificates. **A resume is not a substitute for completing this section of the application.**

Name of Employer: _____ Job Title: _____
Supervisor's Name: _____ Supervisor's Phone: (_____)
Street Address: _____ City: _____ State/Zip: _____
From (Mo./Yr.): _____ To (Mo./Yr.): _____ Hours per week: _____ Salary: _____
Duties performed: _____

Reason for leaving: _____

Experience (continued)

Name of Employer: _____ Job Title: _____
Supervisor's Name: _____ Supervisor's Phone: (_____)
Street Address: _____ City: _____ State/Zip: _____
From (Mo./Yr.): _____ To (Mo./Yr.): _____ Hours per week: _____ Salary: _____
Duties performed: _____

Reason for leaving: _____

Experience (continued)

Name of Employer: _____ Job Title: _____
Supervisor's Name: _____ Supervisor's Phone: (_____)
Street Address: _____ City: _____ State/Zip: _____
From (Mo./Yr.): _____ To (Mo./Yr.): _____ Hours per week: _____ Salary: _____
Duties performed: _____

Reason for leaving: _____

Experience (continued)

Name of Employer: _____ Job Title: _____
Supervisor's Name: _____ Supervisor's Phone: (_____) _____
Street Address: _____ City: _____ State/Zip: _____
From (Mo./Yr.): _____ To (Mo./Yr.): _____ Hours per week: _____ Salary: _____
Duties performed: _____

Reason for leaving: _____

Experience (continued)

Name of Employer: _____ Job Title: _____
Supervisor's Name: _____ Supervisor's Phone: (_____) _____
Street Address: _____ City: _____ State/Zip: _____
From (Mo./Yr.): _____ To (Mo./Yr.): _____ Hours per week: _____ Salary: _____
Duties performed: _____

Reason for leaving: _____

Supervision Experience

Have you ever been in a supervisory position? Yes No
If so, for whom? _____

Check the functions you have performed as a supervisor:

_____	Interview candidates	_____	Conduct performance review
_____	Hire/Recommend hire	_____	Recommend salary increase
_____	Terminate employees	_____	Plan curriculum
_____	Run staff meetings	_____	Train gymnastics instructors

Gymnastics/Cheer/Dance Experience

- Where and how long did you have lessons in gymnastics?
- Former teachers and coaches:
- Any awards or titles won in gymnastics, tumbling, or related fields:
- Interests, activities, honors:

- Our hours vary from week to week and occasionally you may be asked to stay late, leave early, or come in on your day off. Do you foresee any problems with this? If so, explain.
- Would you like to work in the office in the future?
- Which employment experience have you enjoyed the most? Why?

Please detail your experience as a gymnast, cheerleader, or dancer. Indicate where you did your gym/cheer training, how long you did it, how far you progressed, and how you did. Please start with your most recent training.

- 1.
- 2.
- 3.

Please detail your experience as a gymnastics or dance instructor or cheerleading coach. Provide details concerning the employment experience you detailed earlier in this application. What groups or levels did you work with, what were your duties, how far did you progress, and what did you accomplish?

- 1.
- 2.
- 3.

Describe in detail three drills or approaches you would use with a group of 8 year olds who were having trouble mastering a cartwheel:

- 1.
- 2.
- 3.

You have a group of 12 year olds who are not paying attention. What do you do?

Describe your greatest strength and weakness as a teacher:

List the most difficult elements you can demonstrate on the following equipment:

Tumbling: _____

Vault: _____

Uneven Bars: _____

Balance Beam: _____

Trampoline: _____

Please circle the elements you know how to spot on the following events:

<u>Floor</u>	<u>Vault</u>	<u>Uneven Bars</u>	<u>Balance Beam</u>
Forward roll	Squat on	Pull-over	Handstand
Backward roll	Jump on	Back hip circle	Side handstand
Handstand	Dive roll	Shoot through	Forward roll
Cartwheel		Mill circle	
Bridge down		Sole circle dismount	
Kick over			
Back handspring			

Please write a lesson plan for a beginning gymnastics class for girls ages 6-12 OR for a 3-4 year old preschool class (please specify). Be specific.

Warm-up/Stretch (10 minutes):

Tumbling (20 minutes):

Vault/Trampoline (10 minutes):

Uneven Bars (10 minutes):

Balance Beam (10 minutes):

Name of Applicant: _____

Position Desired: _____

May we contact your present employer regarding your qualifications and work record? Yes No

May we contact your past employers regarding your qualifications and work record? Yes No

Conviction

Due to the nature of the business, it is necessary that you disclose any criminal history. Have you ever been convicted of a felony or misdemeanor? A “conviction” is any plea, verdict or finding of guilt regardless of whether or not a court imposed a sentence. Please list all convictions, excluding minor traffic violations.

Agreement

Agreement of Applicant: I certify that the statements in the application and accompanying materials are true, complete and correct to the best of my knowledge, and understand that misrepresentation or deliberate omission of fact may subject me to disqualification or dismissal. I also grant permission to the Legacy Gymnastics Academy to conduct any educational, professional, or criminal background checks that may be required as a condition of employment.

Signature

Date

Recruitment Questionnaire

I first learned about this employment opportunity through:

- A Legacy Gymnastics Academy employee (specify name): _____
- Friend or relative (specify name): _____
- The Legacy Gymnastics Academy website
- A publicly posted brochure (specify where posted): _____
- An online job site (specify which site): _____
- Other (specify): _____